

# Hedge Fund Administration Services



## Why Delphi?

Delphi's team have been administering hedge funds for more than 15 years. We are experienced in dealing with securities from developing markets, illiquid securities and derivatives as well as more traditional hedge fund investments. We use a portfolio management and accounting system that is widely used in the industry and is coupled with a completely customizable shareholder reporting system that addresses our clients' reporting requirements. We have strong business relationships with prominent auditors and law firms in Bermuda who will assist in the fund formation and regulatory reporting requirements. Our team is experienced in all areas of hedge fund administration from NAV production to shareholder work. Our offering is not confined by a drive to build scale or a one size fits all service typical of larger administrators - we believe "bespoke is better".

## Who we are

Delphi was formed in 1997 to provide private equity fund administration, private client administration services, client-directed trading execution and settlement services and alternative investment administration including real estate, hybrid, and hedge funds. Delphi also provides directorship services, General Partner consulting, corporate services, and a full range of related services.

Delphi's management team possess many years of experience in our chosen business lines and works closely with clients in order to provide customized solutions. Other qualified team members perform the day-to-day operations using flexible technology tools. Delphi's experienced team recognizes the importance of long term relationships with clients and provides superior service in order to maintain those relationships.

## Sample Services

- **Fund set-up and launch: assistance in review of fund legal documentation and service agreements; bank/broker account openings, process and workflow procedure development**
- **Ongoing fund activity and reporting: payments and trades processing; cash management; NAV production; audit management; regulatory reporting**
- **Shareholder services: shareholder KYC/AML collection and maintenance; shareholder registry maintenance; subscription, redemption and share transfer processing; address investor queries**
- **Ancillary services: preparation of board meeting materials; risk management reports; any reporting needs**

